



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT CENTER (AFMC)
ARNOLD AIR FORCE BASE TENNESSEE**

27 August 2002

MEMORANDUM FOR ALL PROSPECTIVE OFFERORS

FROM: AEDC/PKM

SUBJECT: AEDC Contract Competition Update

1. Today we're releasing information in the Competition Technical Library that we believe will be useful as you review the draft request for proposals (DRFP). The DRFP will be released very shortly after approval from the Program Executive Officer (PEO) is received.

2. Here's the list of key documents we're making available:

a. Thirteenth Period Award Fee Metrics. These are the key performance indicators (221) used during the last award fee period. This factual data gives you insight into our operations and the measures we use to measure performance. We have appropriately removed all subjective comments or assessments regarding the incumbent contractors' performance. We've also prepared a very short briefing describing our performance-based evaluation approach. All this data has been added to the AEDC Financial Management section of the library.

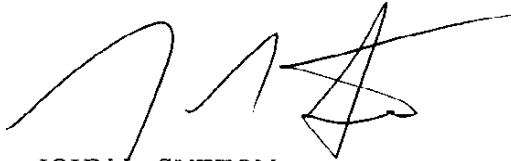
b. Enterprise Process Management System. From FY 97 through FY 01, AEDC launched a Center-wide Reengineering Program to design, test, and implement an integrated set of enterprise-level processes commonly referred to as the Integrated Logistics Support (ILS) and Business Management System (BMS) processes. A suite of commercial off-the-shelf (COTS) software tools that includes Synergen, Metaphase, Primavera, and PeopleSoft (Financials and HRMS) supports these processes. We ended the Reengineering Program in FY 01. Some expectations were met, but success was limited. Since then, a modest effort continues to put in place an enterprise process management system as described in our Enterprise Process Manual. We're putting this manual in the AEDC Financial Management section of the library.

c. Government Property Listing. The solicitation will require that Government property in the possession of the incumbent contractors be transferred to the succeeding contractor. Currently, there are approximately 87,000 items of personal property valued at \$236M. Complete lists have been added to the AEDC Financial Management section.

d. Contractor-Acquired Materials and Services. A large amount of low-cost materials and services are procured through the purchasing function on the Center Support contract to support both prime contractors and the Government. Lists of the items and services procured in FY 01 and FY 02 have been added to the AEDC Financial Management section of the library.

e. In the Test Operations & Maintenance section of the library, we've added the AEDC Test Facilities Handbook that describes our various facilities and plants. Though the handbook is outdated in some areas, it still gives an excellent overview.

2. Thank you for your continuing interest in this acquisition. Please call me at 931-454-6886 if you have any questions.

A handwritten signature in black ink, appearing to read 'J. L. Sutton', with a stylized, elongated flourish extending to the right.

JOHN L. SUTTON
Contracting Officer
Chief, Contract Management Branch